Housing Benefit 2023/24
payment dates for private and non-Council tenants

These are the dates payments are expected in bank accounts.

Key 2 weekly HB cycle 4 weekly Discretionary Housing Payment for Universal Credit payment

*Denotes Public Holidays

Benefit is usually paid on a regular fortnightly payment cycle in arrears for most claimants. The payment cycle that applies to you is stated on the benefit decision notice. Payments are generated by us up to five days before they are received by you. Tell us promptly, if something has changed (First payments and lump sum back-payments might be paid at other times outside the normal cycle.)

To assist you to budget please see calendar showing when the regular fortnightly payments are expected to arrive in most bank and building society accounts. Please be aware that sometimes your Housing Benefit payments might be suspended, cancelled or cannot be made for unforeseen technical reasons. We always try to let you know if this happens. Fortnightly payments are normally from the period ending the previous Sunday.

April 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December 2023

Mon	Tue	Wed	Thur	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

January 2024

Mon	Tue	Wed	Thur	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	30	31			

February 2024

Mon	Tue	Wed	Thur	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29			

March 2024

Mon	Tue	Wed	Thur	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

231215-JA2

BenefitInfo

link
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Has there been a change in your circumstances?

TELL US...

about all changes, including:

- You, or your partner, start work
- Someone moves in, or someone moves out
- Your pay or working hours change (or your partner's pay or hours change)
- Your child leaves school education or training
- Your savings or investments go up or down (if they are more than £6,000)
- You start or stop claiming another benefit or the amount you get changes
- You move home, even for a short time
- You rent from a private landlord and your rent changes
- You, or your partner's childcare payments change
- You start or stop claiming Tax Credits or the amount you get changes
- You get Housing Benefit paid directly into a bank or building society account and your branch or account number changes

It's down to you to tell us about changes in your life.

Just call **01522 873355** to let us know. You can tell us online 24 hours a day by email: **benefits@lincoln.gov.uk**

Failing to tell us about your changes promptly may be a criminal offence for which you may be prosecuted. Don't get caught. Tell us promptly.

Decision notices - key details

Housing Benefit

City of Lincoln Council PO Box 1257, Lincoln, LN5 5PQ
Phone: 01522 873355 Email: benefits@Lincoln.gov.uk

BENEFIT DECISION NOTICE
Please read the notes overleaf carefully. A more detailed explanation of this calculation can be provided on request

MR A SAMPLE
1 ANY STREET
SOMEWHERE
SOMS
AB12 3CD (1)

Claim Reference (7)	12345
Council Tax Reference	
Landlord Reference	
Rent Reference	
Date (8)	16 Mar 2013
Benefit Enquiries	Phone 01522 873355

Re: A CLAIMANT, 1 NEW STREET, SOMEWHERE, SOMES, AB12 2XX (9)

REASON FOR CALCULATION: Annual Uprating (2)

	HOUSING BENEFIT
The Weekly Benefit Award is:	£95.56
Less Overpayment Recovery:	£0.00
Net Benefit Payable:	£95.56
Weekly gross Rent/Council Tax is:	£138.46
Amount you must pay weekly:	£42.90
The Benefit Starts on:	15 Apr 2013
Weekly Eligible Rent/Council Tax:	£138.46
Weekly Ineligible Service Charges:	£0.00
The first payment will be: (3)	£397.46
This will be paid on: (4)	1 May 2013
Payment will be made by:	Bank BACS
Future payments will be made:	BACS monthly
NON DEPENDANT DEDUCTIONS: (10)	£42.90

NAME (5)	GROSS INCOME (WEEKLY)	INCOME BAND	DEDUCTION (RENT)	DEDUCTION (COUNCIL TAX)
MISS A SAMPLE	£200.00	Working gross income £186 - £241.99	£42.90	

In working out your weekly benefit, we have used the following information:

FINANCIAL DETAILS: (6)		APPLICABLE AMOUNT (11)	
Your weekly earned income	£107.95	Family premium	£17.40
Your partner's weekly earned income (N/A)	£0.00	Child under 11	£65.92
Any other income (converted to weekly)	£225.57	Lone Parent between 18 and pension age	£71.70
Assumed Income from £0 Capital (14)	£0.00	Child 12 to 14 x 2	£131.84
TOTAL WEEKLY INCOME	£333.52		
Disregarded income	£89.20	TOTAL APPLICABLE AMOUNT	£286.86
Less Expenses (13)	£0.00		
INCOME USED IN CALCULATION	£244.32		

You may be entitled to further assistance. Please contact your Jobcentre Plus for more information.

Claim: 12345 CLM305 Page 1 of 1

YOU MUST TELL US IMMEDIATELY IF YOUR CIRCUMSTANCES CHANGE

Council Tax Support

City of Lincoln Council PO Box 1257, Lincoln, LN5 5PQ
Phone: 01522 873355 Email: benefits@Lincoln.gov.uk

COUNCIL TAX SUPPORT CALCULATION STATEMENT
Please read the notes overleaf carefully. This also gives your appeal rights.

MR A SAMPLE
1 ANY STREET
SOMEWHERE
SOMS
AB12 3CD (1)

Claim Reference (7)	12345
Council Tax Account	234123
Int Ref	345125
Date (8)	18 Mar 2013
Enquiries	Phone 01522 873355
	TEAM 1

Re: A CLAIMANT, 1 NEW STREET, SOMEWHERE, SOMES, AB12 2XX (9)

Calculation Period From 01 Apr 2013 To 31 Mar 2014

REASON FOR CALCULATION: (2) Claim Processed

INCOME / EXPENSES / CAPITAL DETAILS USED

Income: (6) Child Benefit (lower rate) £13.40, Child Benefit - Eldest £20.30, Working Tax Credits £40.48, Child Tax Credit £114.11, Earned Income Partner £182.62

Expenses: (13) No Expenses

Capital: (14) Bank Account £.00

Your entitlement is calculated to 6 decimal places but is rounded to two decimal places on this letter.

Weekly Income (6)

Earned Income Partner	£182.62
Unearned Income	£188.29
Less Income Disregards	£65.80
TOTAL WEEKLY INCOME	£305.11

Living Allowance Amounts (11)

Family Premium	£17.40
Miss B Sample	£65.62
Mr C Sample	£65.62
Dependants Personal Allowance	
Couple Personal Allowance	£112.55
TOTAL LIVING ALLOWANCE	£261.19

Non-Dependant Deductions (5)

TOTAL NON-DEPENDANT DEDUCTIONS	£0.00
Relevant Non-dependant Percentage (12)	100.00
CALCULATED NON DEPENDANTS DEDUCTION	£0.00

CTR349S Page 1 of 2

YOU MUST TELL US IMMEDIATELY IF YOUR CIRCUMSTANCES CHANGE

There may be a statement of Facts (up to 3 pages) attached to each decision notice showing a breakdown of the information used to calculate your benefit. This might show a breakdown of money coming in and savings. Also the figures used in the calculation including rent-free adjustments.

1 Correspondence address - this is where we are sending the letters. It might be sent to an appointee or agent if you ask.

2 Reason for calculation - the reason why the benefit calculation has been carried out will be stated here. There may be more than one reason.

3 Estimated first payments may be shown on the notice but can be changed or paid in smaller instalments.

4 Date of payment may appear here but the payment will not appear in your bank account until the following week. See the Payment Calendar on this leaflet for regular payment dates.

5 If other adults live in your home we call them non-dependant. You must tell us about them and we show their details here. We may reduce your benefit if they have income they can contribute to household costs. These will usually be grown-up sons and daughters, friends and relatives who are living with you. This is called a non-dependant deduction.

6 Income
A full breakdown of money coming in is usually attached to the decision notice. Check we have recorded the details correctly. If it is wrong please call or write to us promptly. If we make a mistake and you do not tell us about the error promptly you may have to pay back any extra benefits you got as a result of our mistake.

7 Quote the claim number if you contact us

8 This is the date of the decision. You have one calendar month to dispute or appeal this decision.

9 Name and address of person benefit has been claimed for. If different to claimant's name or address.

10 Payment of housing benefit will be paid into a Council rent account or directly into a bank account or building society account using Bank Automated Credit (BACs). We also give the frequency. In some cases we have decided to pay a landlord or agent directly due to rent arrears or they are a social landlord. This will be stated here.

11 The applicable amount or living allowance is only calculated if you are not getting income-based Employment and Support Allowance, Income Support, Pension Credit or income-based Jobseeker's Allowance. This is the minimum amount you need to live on. Check we have used your correct household details. It will show if you are single, a lone parent or a couple. An age range such as under 25, 25-60, 60-65 and over 65 and the number of children and their ages. Tell us if it looks wrong.

12 Relevant non-dependant percentage is 100% unless you are a joint tenant or joint owner and the non-dependant deduction is shared.

13 Expenses
These will usually be childcare costs. Tell us if you pay for childcare and if the amount changes

14 Capital is made up of the value of savings, investments, property and land. It does not count the value of the home you live in. If it is over £6,000 it can increase income (£10,000 for pension age claims) It does not apply if you get Pension Credit

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