

**CORPORATE ISSUES- FEES AND CHARGES WEF 01/04/2026 - 31/03/2027**

SERVICE : **GUILDHALL (excl LEASE OR TENDER) , CITY HALL & COMMITTEE ADMIN (CX)**  
 NOT SUBJECT TO VAT UNLESS STATED IN END COLUMN

	PREVIOUS 2024/25 £	PREVIOUS 2025/26 £	CURRENT 2026/27 £	
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**GUILDHALL****ROOM HIRE:**

Guildhall Room Hire Fee	218.40	225.00	<b>225.00</b>	
Private & Specialist Tours (Charge per person)				
- Classification 1 - during normal working hours (minimum booking of 10 people) *				
Monday to Saturday 60-90 minutes	4.67			
Monday to Saturday 120-180 minutes	8.25			
Monday to Saturday		4.83	<b>4.83</b>	plus VAT
- Classification 2 - out-of-hours (minimum booking for 15 people)**				
Monday to Sunday 60-90 minutes	6.83			
Monday to Sunday 120-180 minutes	7.17			
Monday to Sunday 120-180 minutes		7.08	<b>7.08</b>	plus VAT
- Classification 3 - specialised tour (per person)				
Monday to Sunday		8.75	<b>8.75</b>	plus VAT
Guildhall - General Admission		4.50	<b>4.50</b>	plus VAT

\* Where a private tour is booked during the day and interferes with public tours

\*\* Where a tour is outside of normal working hours - evenings Monday-Friday  
 all day Saturday and Sunday) & Any other Specialist tours, talks & events

**CITY HALL****ROOM HIRE:**

Charities & organisations with Council representation (per half day)				
- City Hall (Large Committee rooms, 1 and 2)	33.33	34.33	<b>35.33</b>	plus VAT
- City Hall (Small Committee rooms, 3 and 4)	23.75	24.50	<b>25.25</b>	plus VAT
Lincs non-profit making organisations (per half day)				
- City Hall (Large Committee rooms, 1 and 2)	56.25	57.92	<b>59.67</b>	plus VAT
- City Hall (Small Committee rooms, 3 and 4)	33.33	34.33	<b>35.33</b>	plus VAT
Other users including Government and Court use (per half day)				
- City Hall (Large Committee rooms, 1 and 2)	130.83	134.75	<b>138.83</b>	plus VAT
- City Hall (Small Committee rooms, 3 and 4)	88.33	91.00	<b>93.75</b>	plus VAT
Supplement for evening use	50%	50%	<b>50%</b>	
Drinks (per delegate per half day)	2.75	2.83	<b>2.92</b>	plus VAT
Cancellation Fee	13.00	13.40	<b>13.80</b>	

**COMMITTEE SERVICES**

- Supplying a copy of or extract from a document (excluding site plans or planning decision notices) (plus postage)	7.42		-	plus VAT
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## CORPORATE ISSUES- FEES AND CHARGES WEF 01/04/2026 - 31/03/2027

SERVICE : **REPRESENTATION OF PEOPLES ACT (CX)**  
 NOT SUBJECT TO VAT UNLESS STATED IN END COLUMN

	PREVIOUS 2024/25 £	PREVIOUS 2025/26 £	CURRENT 2026/27 £
<b>ELECTORAL SERVICES</b>			
STATUTORY:			
Public Sales			
- Sale of Electoral Register per 1000 names, or part (plus cost postage & packing)			
Paper copy			
- initial fee	10.00	10.00	10.00
- per 1000 names, or part	5.00	5.00	5.00
Data			
- initial fee	20.00	20.00	20.00
- per 1000 names, or part	1.50	1.50	1.50
- Sale of Electoral Register per 1000 names, or part to overseas electors (plus cost postage & packing)			
Paper copy			
- initial fee	10.00	10.00	10.00
- per 100 names, or part	5.00	5.00	5.00
Data			
- initial fee	20.00	20.00	20.00
- per 100 names, or part	1.50	1.50	1.50
- Sale of Marked Register per 1000 names, or part (plus cost postage & packing)			
Paper copy			
- initial fee	10.00	10.00	10.00
- per 1000 names, or part	2.00	2.00	2.00
Data			
- initial fee	10.00	10.00	10.00
- per 1000 names, or part	1.00	1.00	1.00
- Copies of Candidate's Expenses (per side)	0.20	0.20	0.20

**CORPORATE ISSUES- FEES AND CHARGES WEF 01/04/2026 - 31/03/2027**

SERVICE : **LICENSING (DCE)**  
 NOT SUBJECT TO VAT UNLESS STATED IN END COLUMN

	PREVIOUS 2024/25 £	PREVIOUS 2025/26 £	CURRENT 2026/27 £	
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**Please Note on All Licensing Fees and Charges for any Cheques that bounce there will be a £10.00 Charge Incurred**

**HACKNEY CARRIAGES**

- Vehicle Licence/Renewal (one year)	154.00	155.00	157.00	
- Plates Deposit (refundable)	13.00	13.00	13.00	
- Replacement Plate(s)	20.00	20.00	21.00	
- Test Certificate admin fee	20.00	20.00	20.00	
- Change of Vehicle/HV/Reg	77.00	78.00	79.00	
- Change of Owner (Previously in above)	53.00	54.00	54.00	
- Driver Licence (one year)	141.00	144.20	148.20	
- Driver Licence (three year)	263.00	267.10	277.10	
- Drivers Knowledge Test	40.00	37.00	39.00	
- DBS check (enhanced)	Recharged at cost	Recharged at cost	<b>Recharged at cost</b>	
- DBS check (standard)	Recharged at cost	Recharged at cost	<b>Recharged at cost</b>	
- DVLA Check	Recharged at cost	Recharged at cost	<b>Recharged at cost</b>	plus VAT
- DVLA Check - (Non UK driving licences)	Recharged at cost	Recharged at cost	<b>Recharged at cost</b>	plus VAT
- Badge Deposit (refundable)	6.00	6.00	6.00	
- Badge Replacement (previously in above)	15.00	15.00	16.00	

**PRIVATE HIRE**

- Vehicle Licence/Renewal (one year)	125.00	126.00	128.00	
- Plates Deposit (refundable)	13.00	13.00	13.00	
- Replacement Plate(s)	20.00	20.00	21.00	
- Test Certificate admin fee	20.00	20.00	20.00	
- Change of Vehicle/Operator/HV/Reg	77.00	78.00	79.00	
- Change of Owner (Previously in above)	53.00	54.00	54.00	
- Driver Licence (one year)	112.00	115.20	117.20	
- Driver Licence (three year)	242.00	249.10	254.10	
- Drivers Knowledge Test	40.00	37.00	39.00	
- DBS check (enhanced)	Recharged at cost	Recharged at cost	<b>Recharged at cost</b>	
- DBS check (standard)	Recharged at cost	Recharged at cost	<b>Recharged at cost</b>	
- DVLA Check	Recharged at cost	Recharged at cost	<b>Recharged at cost</b>	plus VAT
- DVLA Check - (Non UK driving licences)	Recharged at cost	Recharged at cost	<b>Recharged at cost</b>	plus VAT
- Badge Deposit (refundable)	6.00	6.00	6.00	
- Badge Replacement (previously in above)	15.00	15.00	16.00	
- Operators Licence (five years) 10 Vehicles or More	1,214.00	1,226.00	1,255.00	
- Operators Licence (five years) less than 10 Vehicles	403.00	409.00	422.00	

**CORPORATE ISSUES- FEES AND CHARGES WEF 01/04/2026 - 31/03/2027**SERVICE : **LICENSING (DCE)**

NOT SUBJECT TO VAT UNLESS STATED IN END COLUMN

	PREVIOUS 2024/25 £	PREVIOUS 2025/26 £	CURRENT 2026/27 £	
<b>LICENCES AND CERTIFICATES</b>				
Dangerous Wild Animals	573.00	579.00	<b>607.00</b>	Plus Vet fee
Dangerous Wild Animals Renewal	245.00	254.00	<b>261.00</b>	Plus Vet fee
Horse Registration Fee	72.00	73.00	<b>74.00</b>	
Sex Establishment New Licence Application Fee	557.00	561.00	<b>581.00</b>	
Sex Establishment New Licence Issue Fee	236.00	236.00	<b>236.00</b>	
Sex Establishment Renewal Application Fee	226.00	230.00	<b>241.00</b>	
Sex Establishment Renewal Issue Fee	207.00	209.00	<b>209.00</b>	
Sex Establishment Transfer Application Fee	94.00	94.00	<b>94.00</b>	
Sex Establishment Transfer Issue Fee	226.00	227.00	<b>227.00</b>	
Sex Establishment Variation Application Fee	378.00	380.00	<b>400.00</b>	
Sex Establishment Variation Issue Fee	38.00	39.00	<b>39.00</b>	
<b>STREET TRADING</b>				
Street Trading Consent - Initial Application				
- Initial Administration Fee	366.00	370.00	<b>396.00</b>	
- Initial Annual Consent Fee	35.00	36.00	<b>40.00</b>	
Renewal Consent Fee				
- Renewable Annual Administration Fee	38.00	39.00	<b>40.00</b>	
- Renewable Annual Consent Fee	35.00	36.00	<b>40.00</b>	
<b>ANIMAL ACTIVITIES LICENCE</b>				
Animal Activities Licence	315.00	315.00	<b>324.00</b>	plus Vet Fees
Request Re-Inspection for Star Review	142.00	142.00	<b>146.00</b>	
Requesting Variation of the Licence	128.00	128.00	<b>132.00</b>	
Performing Animals Licence*	276.00	276.00	<b>284.00</b>	plus Vet Fees

\* 10% Discount for Charities

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SERVICE : LICENSING (DCE)

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<b>LICENCES AND CERTIFICATES</b>			
Scrap Metal Dealers & Motor Salvage Operators			
New Application	1,056.00	1,056.00	1,065.00
Site Renewal	848.00	848.00	863.00
Collectors Licence	302.00	302.00	321.00
Variations			
- Add New Site Manager (Existing within LA area)	10.50	10.50	10.50
- Add New Site Manager (Not Existing within LA area)	69.00	69.00	69.00
- Remove Site Manager (Existing within LA area)	10.50	10.50	10.50
- Duplicate Licence	10.50	10.50	10.50
- Change of Trading Name	10.50	10.50	10.50
Remove a Site			
- Refund In Year 1**	352.00	352.00	336.00
- Refund In Year 2**	163.00	163.00	155.00
- In Year 3	15.00	15.00	15.00
Add a Site			
- In Year 1	566.00	566.00	582.00
- In Year 2	377.00	377.00	401.00
- In Year 3	189.00	189.00	221.00
Collectors Licence to Site Licence			
- In Year 1	708.00	708.00	713.00
- In Year 2	538.00	538.00	552.00
- In Year 3	369.00	369.00	392.00
Site Licence to Collectors Licence			
- Refund In Year 1**	50.00	50.00	15.00
- In Year 2**	139.00	139.00	166.00
- In Year 3	302.00	302.00	321.00
Surrender Collectors Licence			
- Refund In Year 1**	151.00	151.00	161.00
- Refund In Year 2**	75.00	75.00	80.00
<b>** This is a Refund</b>			

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<b>LICENCES AND CERTIFICATES</b>			
Premises Licence - Grant/Variation (Not change of name/address or premises supervisor)			
- NDRV £0 - £4,300	100.00	100.00	<b>100.00</b>
- NDRV £4,301 - £33,000	190.00	190.00	<b>190.00</b>
- NDRV £33,001 - £87,000	315.00	315.00	<b>315.00</b>
- NDRV £87,001 - £125,000	450.00	450.00	<b>450.00</b>
- NDRV £125,001 and over	635.00	635.00	<b>635.00</b>
Premises Licence - Annual			
- NDRV £0 - £4,300	70.00	70.00	<b>70.00</b>
- NDRV £4,301 - £33,000	180.00	180.00	<b>180.00</b>
- NDRV £33,001 - £87,000	295.00	295.00	<b>295.00</b>
- NDRV £87,001 - £125,000	320.00	320.00	<b>320.00</b>
- NDRV £125,001 and over	350.00	350.00	<b>350.00</b>
Premises Licence - Variation Fee in Transition			
- NDRV £0 - £4,300	20.00	20.00	<b>20.00</b>
- NDRV £4,301 - £33,000	60.00	60.00	<b>60.00</b>
- NDRV £33,001 - £87,000	80.00	80.00	<b>80.00</b>
- NDRV £87,001 - £125,000	100.00	100.00	<b>100.00</b>
- NDRV £125,001 and over	120.00	120.00	<b>120.00</b>
For premises used exclusively or primarily in the business of selling alcohol for consumption on the premises and within bands D & E - the following multiplier applies - Band D x 2, Band E x 3			
Premises Licence - Grant/Variation (Not change of name/address or premises supervisor)			
- NDRV £87,001 - £125,000	900.00	900.00	<b>900.00</b>
- NDRV £125,001 and over	1,905.00	1,905.00	<b>1,905.00</b>
Premises Licence - Annual			
- NDRV £87,001 - £125,000	640.00	640.00	<b>640.00</b>
- NDRV £125,001 and over	1,050.00	1,050.00	<b>1,050.00</b>
Club Premises Certificates -Grant/Variation (Not change of name, alteration of club rules or registered address)			
- NDRV £0 - £4,300	100.00	100.00	<b>100.00</b>
- NDRV £4,301 - £33,000	190.00	190.00	<b>190.00</b>
- NDRV £33,001 - £87,000	315.00	315.00	<b>315.00</b>
- NDRV £87,001 - £125,000	450.00	450.00	<b>450.00</b>
- NDRV £125,001 and over	635.00	635.00	<b>635.00</b>
Club Premises Certificates - Annual			
- NDRV £0 - £4,300	70.00	70.00	<b>70.00</b>
- NDRV £4,301 - £33,000	180.00	180.00	<b>180.00</b>
- NDRV £33,001 - £87,000	295.00	295.00	<b>295.00</b>
- NDRV £87,001 - £125,000	320.00	320.00	<b>320.00</b>
- NDRV £125,001 and over	350.00	350.00	<b>350.00</b>

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	<b>PREVIOUS 2024/25 £</b>	<b>PREVIOUS 2025/26 £</b>	<b>CURRENT 2026/27 £</b>
<b>LICENCES AND CERTIFICATES</b>			
Copy of Licence/Certificate/Notice or Summary on theft or loss of:			
- Premises Licence or Summary	10.50	10.50	<b>10.50</b>
- Club Premises Certificate or Summary	10.50	10.50	<b>10.50</b>
- Personal Licence	10.50	10.50	<b>10.50</b>
- Temporary Events Notice	10.50	10.50	<b>10.50</b>
Change of name or address			
- Holder of Premises Licence	10.50	10.50	<b>10.50</b>
- Personal Licence	10.50	10.50	<b>10.50</b>
Change of name or alteration to club rules	10.50	10.50	<b>10.50</b>
Change of relevant registered address of club	10.50	10.50	<b>10.50</b>
Vary specific individual as premises supervisor	23.00	23.00	<b>23.00</b>
Transfer Premises Licence	23.00	23.00	<b>23.00</b>
Interim Authority Notice	23.00	23.00	<b>23.00</b>
Provisional Statement	315.00	315.00	<b>315.00</b>
Temporary Events Notice	21.00	21.00	<b>21.00</b>
Personal Licences			
- Grant/Renewal	37.00	37.00	<b>37.00</b>
Minor Variation of a Premises Licence/Club Premises Certificate	89.00	89.00	<b>89.00</b>
Notification of Interest	21.00	21.00	<b>21.00</b>

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	PREVIOUS 2024/25 £	PREVIOUS 2025/26 £	CURRENT 2026/27 £
<b>GAMBLING ACT - PERMIT FEES</b>			
FEC Gaming Machine -			
- Application Fee	300.00	300.00	<b>300.00</b>
- Renewal Fee	300.00	300.00	<b>300.00</b>
Prize Gaming -			
- Application Fee	300.00	300.00	<b>300.00</b>
- Renewal Fee	300.00	300.00	<b>300.00</b>
Alcohol Licences Premises - Notification of 2 or less Machines			
- Application Fee	50.00	50.00	<b>50.00</b>
Alcohol Licences Premises - More than 2 Machines			
- Application Fee	150.00	150.00	<b>150.00</b>
- Annual Fee	50.00	50.00	<b>50.00</b>
- Transitional Application Fee	100.00	100.00	<b>100.00</b>
Club Gaming Permit -			
- Application Fee	200.00	200.00	<b>200.00</b>
- Annual Fee	50.00	50.00	<b>50.00</b>
- Renewal Fee	200.00	200.00	<b>200.00</b>
- Transitional Application Fee	100.00	100.00	<b>100.00</b>
Club Gaming Machine Permit -			
- Application Fee	200.00	200.00	<b>200.00</b>
- Annual Fee	50.00	50.00	<b>50.00</b>
- Renewal Fee	200.00	200.00	<b>200.00</b>
- Transitional Application Fee	100.00	100.00	<b>100.00</b>
Club Fast-track for Gaming Permit or Gaming Machine Permit -			
- Application Fee	100.00	100.00	<b>100.00</b>
- Annual Fee	50.00	50.00	<b>50.00</b>
- Renewal Fee	100.00	100.00	<b>100.00</b>
- Transitional Application Fee			
Small Society Lottery Registration -			
- Application Fee	40.00	40.00	<b>40.00</b>
- Annual Fee	20.00	20.00	<b>20.00</b>

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	PREVIOUS 2024/25 £	PREVIOUS 2025/26 £	CURRENT 2026/27 £
<b>GAMBLING ACT - PERMIT FEES cont.</b>			
FEC Permits -			
- Change of Name	25.00	25.00	<b>25.00</b>
- Copy of Permit	15.00	15.00	<b>15.00</b>
Prize Gaming Permits -			
- Change of Name	25.00	25.00	<b>25.00</b>
- Copy of Permit	15.00	15.00	<b>15.00</b>
Alcohol Licences Premises - Notification of More than 2 Machines -			
- Change of Name	25.00	25.00	<b>25.00</b>
- Copy of permit	15.00	15.00	<b>15.00</b>
- Variation	100.00	100.00	<b>100.00</b>
- Transfer	25.00	25.00	<b>25.00</b>
Club Gaming Permit -			
- Copy of Permit	15.00	15.00	<b>15.00</b>
- Variation	100.00	100.00	<b>100.00</b>
Club Gaming Machine Permit			
- Copy of Permit	15.00	15.00	<b>15.00</b>
- Variation	100.00	100.00	<b>100.00</b>

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<b>GAMBLING ACT - APPLICATION FEES</b>			
Classes of Premises Licence -			
Regional Casino Premises Licence -			
- Application Fee in respect of Provisional statement premises	8,000.00	8,000.00	<b>8,000.00</b>
- Fee in respect of other premises	15,000.00	15,000.00	<b>15,000.00</b>
- Annual Fee	15,000.00	15,000.00	<b>15,000.00</b>
- Application to vary licence	7,500.00	7,500.00	<b>7,500.00</b>
- Application to transfer a licence	6,500.00	6,500.00	<b>6,500.00</b>
- Application for reinstatement of a licence	6,500.00	6,500.00	<b>6,500.00</b>
- Application for provisional statement	15,000.00	15,000.00	<b>15,000.00</b>
Large Casino Premises Licence -			
- Application Fee in respect of Provisional statement premises	5,000.00	5,000.00	<b>5,000.00</b>
- Fee in respect of other premises	10,000.00	10,000.00	<b>10,000.00</b>
- Annual Fee	10,000.00	10,000.00	<b>10,000.00</b>
- Application to vary licence	5,000.00	5,000.00	<b>5,000.00</b>
- Application to transfer a licence	2,150.00	2,150.00	<b>2,150.00</b>
- Application for reinstatement of a licence	2,150.00	2,150.00	<b>2,150.00</b>
- Application for provisional statement	10,000.00	10,000.00	<b>10,000.00</b>
Small Casino Premises Licence -			
- Application Fee in respect of Provisional statement premises	3,000.00	3,000.00	<b>3,000.00</b>
- Fee in respect of other premises	8,000.00	8,000.00	<b>8,000.00</b>
- Annual Fee	5,000.00	5,000.00	<b>5,000.00</b>
- Application to vary licence	4,000.00	4,000.00	<b>4,000.00</b>
- Application to transfer a licence	1,800.00	1,800.00	<b>1,800.00</b>
- Application for reinstatement of a licence	1,800.00	1,800.00	<b>1,800.00</b>
- Application for provisional statement	8,000.00	8,000.00	<b>8,000.00</b>
Converted Casino premises licence -			
- Annual Fee	3,000.00	3,000.00	<b>3,000.00</b>
- Application to vary licence	2,000.00	2,000.00	<b>2,000.00</b>
- Application to transfer a licence	1,350.00	1,350.00	<b>1,350.00</b>
- Application for reinstatement of a licence	1,350.00	1,350.00	<b>1,350.00</b>

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<b>GAMBLING ACT - APPLICATION FEES</b>			
Bingo Premises Licence -			
- Application Fee in respect of Provisional statement premises	1,200.00	1,200.00	1,200.00
- Fee in respect of other premises	3,500.00	3,500.00	3,500.00
- Annual Fee	1,000.00	1,000.00	1,000.00
- Application to vary licence	1,750.00	1,750.00	1,750.00
- Application to transfer a licence	1,200.00	1,200.00	1,200.00
- Application for reinstatement of a licence	1,200.00	1,200.00	1,200.00
- Application for provisional statement	3,500.00	3,500.00	3,500.00
Adult Gaming centre Premises Licence -			
- Application Fee in respect of Provisional statement premises	1,200.00	1,200.00	1,200.00
- Fee in respect of other premises	2,000.00	2,000.00	2,000.00
- Annual Fee	1,000.00	1,000.00	1,000.00
- Application to vary licence	1,000.00	1,000.00	1,000.00
- Application to transfer a licence	1,200.00	1,200.00	1,200.00
- Application for reinstatement of a licence	1,200.00	1,200.00	1,200.00
- Application for provisional statement	2,000.00	2,000.00	2,000.00
Betting premises (track) Licence -			
- Application Fee in respect of Provisional statement premises	950.00	950.00	950.00
- Fee in respect of other premises	2,500.00	2,500.00	2,500.00
- Annual Fee	1,000.00	1,000.00	1,000.00
- Application to vary licence	1,250.00	1,250.00	1,250.00
- Application to transfer a licence	950.00	950.00	950.00
- Application for reinstatement of a licence	950.00	950.00	950.00
- Application for provisional statement	2,500.00	2,500.00	2,500.00
Family Entertainment centre premises licence:			
- Application Fee in respect of Provisional statement premises	950.00	950.00	950.00
- Fee in respect of other premises	2,000.00	2,000.00	2,000.00
- Annual Fee	750.00	750.00	750.00
- Application to vary licence	1,000.00	1,000.00	1,000.00
- Application to transfer a licence	950.00	950.00	950.00
- Application for reinstatement of a licence	950.00	950.00	950.00
- Application for provisional statement	2,000.00	2,000.00	2,000.00

**CORPORATE ISSUES- FEES AND CHARGES WEF 01/04/2026 - 31/03/2027**SERVICE : **LICENSING (DCE)**

NOT SUBJECT TO VAT UNLESS STATED IN END COLUMN

	PREVIOUS 2024/25 £	PREVIOUS 2025/26 £	CURRENT 2026/27 £
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**GAMBLING ACT - APPLICATION FEES**

Betting premises (other) Licence			
- Application Fee in respect of Provisional statement premises	1,200.00	1,200.00	<b>1,200.00</b>
- Fee in respect of other premises	3,000.00	3,000.00	<b>3,000.00</b>
- Annual Fee	600.00	600.00	<b>600.00</b>
- Application to vary licence	1,500.00	1,500.00	<b>1,500.00</b>
- Application to transfer a licence	1,200.00	1,200.00	<b>1,200.00</b>
- Application for reinstatement of a licence	1,200.00	1,200.00	<b>1,200.00</b>
- Application for provisional statement	3,000.00	3,000.00	<b>3,000.00</b>
Change of Circumstance fee	50.00	50.00	<b>50.00</b>
Copy of Licence Fee	25.00	25.00	<b>25.00</b>