

LLRA Secretary

City of Lincoln Council
City Hall
Beaumont Fee
Lincoln
LN1 1DE

31 August 2026

Sent on behalf of **Long Leys Residents Association (LLRA)**

Dear XXXX,

I am writing to re-apply for LLRA to be designated as a Neighbourhood Forum and provide the relevant details below.

The name of the proposed neighbourhood forum is: Long Leys Residents Association Neighbourhood Forum (LLRANF).

The written constitution for LLRANF is attached.

The name of the proposed neighbourhood area to which this application relates is: Long Leys Residents' Association Neighbourhood Plan Area (LLRANP area). A map which identifies the area is included at the foot of this letter. The area map also appears in the attached constitution.

Contact details for the proposed Neighbourhood Forum are:

XXXXXXXXX Email: [XXXXXX](#)

The LLRA believes it meets the requirements of the three legal tests to be designated as a Neighbourhood Forum and this evidence is presented below.

1. Test 1: Promoting or improving the environmental, economic and social wellbeing of the area

The aims of the LLRA, as expressed in the LLRA constitution, include "to promote and exercise individuals' rights, the maintenance and improvement of their amenities and environment, and their economic and social wellbeing." (Section 2b of constitution).

2. Test 2: Having membership open to all those who live, work and carry out business within the area as well as elected members

LLRA membership is open to all the above categories:

- Residents or others whose primary dwelling is within the area defined above are automatically eligible to be FULL VOTING MEMBERS of the Association (Section 3a of constitution).

- The category of ASSOCIATE MEMBERSHIP is open to any individual, group, or organisation who carries out a business, attends as an employee, or spends work or leisure time in the area for any reason (Section 3d of constitution).
- Elected members of City of Lincoln Council and Lincolnshire County Council representing any part of the LLRA area will automatically receive ex officio Associate Membership of the Association (Section 3f of constitution).

3. Test 3: Membership includes a minimum of 21 people who either live, work or carry out business within the neighbourhood area as well as elected members

I attach the signature and address details of 31 Long Leys residents who support the formation of the LLRANP.

I trust that this information will enable City of Lincoln Council to designate LLRA as a Neighbourhood Forum for the Long Leys area.

I look forward to hearing from you.

Kind regards

XXXXXX

Secretary, Long Leys Residents' Association

Attached:

- LLRA Constitution (2024)
 - Details on the 31 Long Leys Residents supporting the designation of LLRANP
- LLRA Neighbourhood Plan Area**

