

City of Lincoln Council
City Hall
Beaumont Fee
Lincoln
LN1 1DE



19 September 2018

Sent on behalf of **Long Leys Residents' Association (LLRA)**

Dear,

I am writing, further to our conversations in the spring, to apply for LLRA to be designated as a Neighbourhood Forum and provide the relevant details below.

The name of the proposed neighbourhood forum is: Long Leys Residents' Association Neighbourhood Forum (LLRANF).

The written constitution for LLRANF is attached.

The name of the proposed neighbourhood area to which this application relates is: Long Leys Residents' Association Neighbourhood Plan Area (LLRANP area). A map which identifies the area is included at the foot of this letter. The area map also appears in the attached constitution.

Contact details for the proposed Neighbourhood Forum are:

The LLRA believes it meets the requirements of the three legal tests to be designated as a Neighbourhood Forum and this evidence is presented below.

1. Test 1: Promoting or improving the environmental, economic and social wellbeing of the area

The aims of the LLRA, as expressed in the LLRA constitution, include "to promote and exercise individuals' rights, the maintenance and improvement of their amenities and environment, and their economic and social wellbeing." (Section 2b of constitution).

2. Test 2: Having membership open to all those who live, work and carry out business within the area as well as elected members

LLRA membership is open to all the above categories:

- Residents or others whose primary dwelling is within the area defined above are automatically eligible to be FULL VOTING MEMBERS of the Association (Section 3a of constitution).
- The category of ASSOCIATE MEMBERSHIP is open to any individual, group, or organisation who carries out a business, attends as an employee, or spends work or leisure time in the area for any reason (Section 3d of constitution).

- Elected members of City of Lincoln Council and Lincolnshire County Council representing any part of the LLRA area will automatically receive ex officio Associate Membership of the Association (Section 3f of constitution).

3. Test 3: Membership includes a minimum of 21 people who either live, work or carry out business within the neighbourhood area as well as elected members

LLRA membership is circa 1,200 people of whom 66 attended the LLRA 2018 AGM on 22 May 2018 to vote unanimously that LLRA should lead the development of a Neighbourhood Plan for the area. Also present at the meeting were all elected city and county councillors representing the Long Leys area and representatives of the major employer in the area (St George's Hospital operated by Lincolnshire Partnership NHS Foundation Trust) and the local policing team. See attachment for AGM minutes.

In addition, we have (currently) informal links to other key employers within the area.

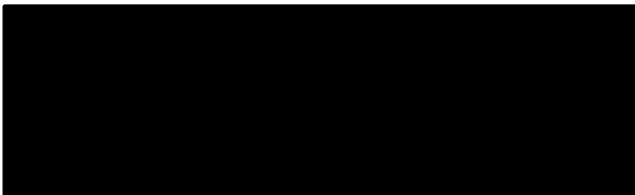
Following Steps

In practical terms, subject to being granted Neighbourhood Forum designation, LLRA plan to set up a steering group to lead the development of the plan. This group would include elected LLRA committee members and ideally a local councillor and a business representative. The group would be tasked with ensuring engagement with other interested parties (encouraging their application for LLRA Associate Membership) and for applying for grants to pay for specialist support for the development of the neighbourhood plan. The group's activities would be overviewed by the LLRA management committee, but we feel a smaller action group will be more effective at delivering the neighbourhood plan in a timely manner. Depending on the time to achieve designation (with its 6-week consultation period) and the speed with which grants can be obtained we would ideally want to start the wider consultation process with the community circa March 2019.

I trust that this information will enable City of Lincoln council to designate LLRA as a Neighbourhood Forum for the Long Leys area. I appreciate that LLRA would be the first Neighbourhood Forum designated by City of Lincoln Council so if any further information is required in support of the application I would be happy to provide it. I would like to share the news that we have applied for designation with the community so will try and give you a ring next week just to make sure we are consistent with our communication.

I look forward to hearing from you.

Kind regards



Attached:

- LLRA constitution
- LLRA 2018 AGM Minutes

